

MINUTES
UMATILLA COUNTY BOARD OF COMMISSIONERS
Administrative Meeting
Meeting of January 15, 2025
10:00 a.m., Room 130, Umatilla County Courthouse
Pendleton, Oregon

Commissioners Present: Chair Cindy Timmons and Commissioner John Shafer

County Counsel Doug Olsen

Guests Present: Robert Pahl, Umatilla County Chief Financial Officer; Megan Davchevski, Umatilla County Transit Coordinator; Charlet Hotchkiss, Umatilla County Land Use Planner; Cindy Wood 46269 Hudemann Road, Helix Advancement Partnership Network (HAPN); Judy Bracher, 80451 Kupers Road, HAPN; Jack Bascomb, 415 Harrison Street, HAPN; Terry Case, 210 Solar Street, HAPN; Brian Lemke, 2301 Adams Ave La Grande, WS Carpenters Union Representative

Video link or Calling in: Vice-Chair Dan Dorran

CALL TO ORDER: Chair Timmons called the meeting to order at 10:01 a.m. She reminded all that the meeting is a public forum and there is a call-in option provided. There is time on the agenda to provide input (or for hearings) to provide comment. The meeting is being video and audio recorded and minutes will be taken. Also, meetings are now live-streaming. If persons wish to speak before the Board, please identify yourself and state where you live in order to be heard on the record – also note if you are speaking on behalf of others.

Pledge of Allegiance - led by Chair Timmons

Additions to Agenda – None

Business Items

1. STIF Plan Approval – Presented by Megan Davchevski, Umatilla County Planning Manager & Transit Coordinator. The Umatilla County Transportation Advisory Committee (UCTAC) met on December 4, 2024 and January 2, 2025 to evaluate STIF Plan applications. ODOT is recommending Qualified Entities to budget for 20% increase of STIF Payroll revenues. The recommended amounts include one payroll project that will be funded if the additional 20% revenues are available.

The UCTAC recommended approval of the proposed STIF plan projects and funding amounts. Funding requests were more than the allocation estimates, so some projects are recommended to receive less funding than requested.

Commissioner Shafer moved to approve the Umatilla County STIF Plan for 2025-2027, with a STIF Plan total (including carryover) of \$6,394,791.00 and authorize the Board Chair to sign the STIF Plan application. Seconded by Commissioner Timmons. Carried, 3-0.

Commissioner Dorran left the meeting at 10:07 recusing himself from Business Item #2.

2. City of Helix Request - Presented by Cindy Wood, 46269 Hudemann Rd, Helix Advancement Partnership Network (HAPN); Judy Bracher, 80451 Kupers Rd, (HAPN); Jack Bascomb 415 Harrison Rd, (HAPN); Terry Case 210 Solar St, (HAPN). Funding for improvements to the Helix City Hall and Library building have been requested from the County. The funding is to make improvements to electrical work in bathroom, council room and museum, sheetrock all walls and ceiling, flooring, and doors for interior. The amount requested is \$40,000. The source for the funding was not identified. There may be HELP funds available. There are also incoming grants they will use to assist in preserving this building. An ADA accessible bathroom is being added. **Commissioner Shafer moved to approve \$40,000 for the preservation of the Helix City Hall and Library building. Seconded by Commissioner Timmons. Carried, 2-0.**
3. Executive Session – Employment/Real Property – ORS 192.660(2)(a,b,e,h) – None

Commissioner Reports: None

Meeting adjourned by Chair Timmons at 10:15 a.m.

Kelsey Bailey
Executive Secretary – Board of Commissioners