

MINUTES
UMATILLA COUNTY BOARD OF COMMISSIONERS
Meeting of August 07, 2024
9:00 a.m., Room 113, Stafford Hansell Government Center
Hermiston, Oregon

Commissioners Present: Chair John Shafer, Vice-Chair Cindy Timmons (remote) and Commissioner Dan Dorran

Commissioner Absent:
County Counsel Doug Olsen via Google Meets

Guests Present: Dominic “Nic” Kotz, Rees Training Center Site Manager; Mike McHenry, Chair, Umatilla County Solid Waste Committee

Video link or Calling in: Vice-Chair Timmons; Tom Fellows, Umatilla County Public Works Director; Dan Lonai, Umatilla County Administrative Director; Joe Fiumara, Umatilla County Public Health Director; Martie McQuain, Umatilla County Maintenance Manager; Tim McElrath, Umatilla County IT

CALL TO ORDER: Chair Shafer called the meeting to order at 9:09 a.m. He reminded all that the meeting is a public forum and there is a call-in option provided. There is time on the agenda to provide input (or for hearings) to provide comment. The meeting is being video and audio recorded and minutes will be taken. Also, meetings are now live-streaming. Comments will become part of the meeting record and ask that they be three minutes or under. If persons wish to speak before the Board, please identify yourself and state where you live in order to be heard on the record – also note if you are speaking on behalf of others.

Pledge of Allegiance No flag available.

Awards/Correspondence/Recognitions – Commissioner Dorran just has a comment, just a reminder Fair and Rodeo start today!

Chair Shafer thanked Nick and the IT team for their quick work to get this meeting going under the circumstances, no internet this morning.

Approval of Meeting Minutes 7/3/2024, 7/17/2024 & 7/30/2024 – Commissioner Dorran moved to approve the minutes from 7/3/2024, 7/17/2024 & 7/30/2024 Board meetings. Seconded by Commissioner Timmons. Carried, 3 - 0.

Additions to Agenda – None.

Public Comments and Recognition of Visitors – Nic Kotz, Rees Training Center, National Guard, Boardman, OR. Mr. Kotz is the new training site manager; he came today to introduce himself. He has been at Rees Training Center since March and is trying to introduce himself into the community. We want to be a good neighbor and community member. He stated please use me as a conduit for the Oregon Military Department. I am also an Army National Guard member, utilize me for that as well, color guard, flyovers etc. He is happy to assist and gave his contact information. Commissioner Dorran welcomed Nic as did Chair Shafer and thanked him for coming and for the information.

Business Items

1. Solid Waste Franchises - Presented by Doug Olsen, County Counsel On July 23, 2024 the Solid Waste Advisory Committee met and voted to approve recommendation of the disposal and collection franchise renewals to the Board of Commissioners for final approval: Pendleton Sanitary, Humbert's Refuse, Sanitary Disposal and Eastern Oregon Waste Management. Mike McHenry, Solid Waste Committee Chair, stated he is here for support and questions. Commissioner Dorrان commented the vote here was quick, but there was a lot of background discussion, meetings and time that went into to these. He thanked Mr. McHenry and commented on what an incredible work he did. Chair Shafer, echoed those sentiments and thanked Mr. McHenry for coming to Hermiston today. Mr. McHenry, glad to make the trip and appreciates the support. **Commissioner Dorrان moved to adopt Order No. BCC2024-050. Seconded by Commissioner Timmons. Carried, 3-0. Commissioner Dorrان moved to adopt Order No. BCC2024-051. Seconded by Commissioner Timmons. Carried, 3-0. Commissioner Dorrان moved to adopt Order No. BCC2024-052. Seconded by Commissioner Timmons. Carried, 3-0. Commissioner Dorrان moved to adopt Order No. BCC2024-053. Seconded by Commissioner Timmons. Carried, 3-0. Commissioner Dorrان moved to adopt Order No. BCC2024-054. Seconded by Commissioner Timmons. Carried, 3-0. Commissioner Dorrان moved to adopt Order No. BCC2024-055. Seconded by Commissioner Timmons. Carried, 3-0. Commissioner Dorrان moved to adopt Order No. BCC2024-056. Seconded by Commissioner Timmons. Carried, 3-0.**
2. Postage Machine Purchase: – Presented by Dan Lonai, Umatilla County Administrative Director. USPS is requiring all postage meters to be upgraded by December 1, 2024, and the county system is not upgradable. This was budgeted in IT's budget for this year. Two quotes were received for a new postage machine. One from Pitney Bowes and the other from Enterprise Solutions Specialist. Both quoting the same machine. The recommendation is to go with Enterprise Solutions Specialist, since its cost over five years is \$4,000 less, with the purchase of a new postage machine for \$10,836 from Enterprise Solutions. The majority of election mail is contracted out, but there are times that Elections may need to mail 500-1,000 ballots, sometimes maybe up to 4,000. Finance sends out quite a few payables at a time, Planning etc. It is important to have a machine that can handle those numbers. Discussion continued comparing the two quotes for the machines presented. **Commissioner Dorrان moved to approve the purchase of a new postage machine in the amount of \$10,836.00 from Enterprise Solutions Specialist. Seconded by Commissioner Timmons. Carried, 3-0.**
3. Software Purchase - Presented by Dan Lonai, Umatilla County Administrative Director. The courthouse SQL server is running on SQL 2016 and will no longer be supported by Microsoft. The cost to upgrade it to the latest version is \$5,363.36. **Commissioner Dorrان moved to approve purchase of SQL 2022 in the amount of \$5,363.36. Seconded by Commissioner Timmons. Carried, 3-0.**
4. Window Washing Contract- Presented by Martie McQuain, Umatilla County Maintenance Manager. Approval is sought for washing the windows at the Courthouse, Justice Center, Juvenile, Public Health and Stafford Hansell. The estimate is \$5,520. This is a yearly routine expense for Maintenance, and has been budgeted. **Commissioner Dorrان moved to approve estimate from**

and payment to Wambeke Window Washing in the amount of \$5,520.00. Seconded by Commissioner Timmons. Carried, 3-0.

5. Dump Truck Purchase - Presented by Tom Fellows, Umatilla County Public Works Director. The Public Works Department is requesting approval to purchase 2 new dump trucks utilizing the Sourcewell Contract from Northwest Equipment Sales Inc. for the listed amount with trade in \$117,671.00 each for a total of \$235,342.00.: Two MACK Trucks equipped with OSW dump bodies, \$212,671.00 each less \$95,000 each for trade in for 2 International dump trucks. The total cost to the county for this proposal is \$235,342.00 for both new trucks. These MACK trucks come with a buy back commitment 60 months under 100,000 miles for \$105,000 each. **Commissioner Dorrان moved to approve the purchase of 2 dump trucks with trade in values \$117,671, from Northwest Equipment Sales Inc. for total amount of \$235,342.00. Seconded by Commissioner Timmons. Carried, 3-0.**
6. Mower Purchase - Presented by Tom Fellows, Umatilla County Public Works Director. The Public Works Department is requesting approval to purchase a new roadside mower utilizing Buy Board contract #706-23. This unit consists of a Mowermax Prime Mover equipped with a 24 ft boom arm and 60 inch rotary deck mower. The machine cost with delivery is \$246,820. **Commissioner Dorrان moved to approve the purchase of Mowermax Prime Mover with arm & rotary mower from ATMAX Equipment Co. in the amount of \$246,820.00. Seconded by Commissioner Timmons. Carried, 3-0.**
7. Public Health Media Contract - Presented by Joe Fiumara, Umatilla County Public Health Director. Public Health has asked for a slightly reduced media contract as previously purchased for the next year cycle. This contract allows for the county to run 70, 30 sec health based ads across 2 Spanish speaking radio stations 99.5 and 104.9. We also conduct 1 hour interviews every month on both stations. This comes with full translation and interpretation for our ads and the interviews. All funds used for this come from OHA Program Element grant funding, with most of it being the Public Health Modernization funding. **Commissioner Dorrان moved to approve media contract and payment of \$70,000 to Alcon Media LLC. Seconded by Commissioner Timmons. Carried, 3-0.**
8. Public Health Payment- Presented by Joe Fiumara, Umatilla County Public Health Director. UCo Health is an active participant in CLHO – Coalition of Local Health Officials. CLHO exists to advocate for Local Public Health Authorities to state agencies and elected officials. There is an annual fee determined by population of the county. Funds for this will be split amongst all UCo Health programs per the department allocation policy, this does include some general funded programs. This has been budgeted. **Commissioner Timmons moved to approve payment to the Coalition of Local Health Officials in the amount of \$8,872.26. Seconded by Commissioner Dorrان. Carried, 3-0.**
9. Deflection Services Contract - Presented by Doug Olsen, Umatilla County Counsel. The legislature created Deflection Programs to allow law enforcement agencies to refer a person to a deflection program, rather than citation or arrest, for controlled substance possession. The County was awarded state grant funding for a deflection program of approximately \$350,000. The proposal is to contract with Community Counseling Solutions using the funding for administration of a deflection program in Umatilla County. Commissioner Timmons raised some concern with this

type of program. **Commissioner Shafer moved to authorize contract with Community Counseling Services using grant funding to administer the Umatilla County deflection program and provide the necessary services and treatment. Seconded by Commissioner Dorrان. Carried, 3-0.**

10. Auditing Contract - Presented by Doug Olsen, Umatilla County Counsel. The contract for auditing services for the county is before the Board for review and approval. The proposal is for three years, however, either party may cancel the contract prior to March 1 of the year to be audited. The cost for the 2024 audit will be \$45,400. Commissioner Dorrان asks why is it a 3 year contract? He had thought that in previous discussion they would go out to bid again, given the lack of capability within Umatilla County to provide these services. Mr. Olsen explained that this is the way it was presented, it can be cancelled prior to March 1 of each year, so it is more like an automatic renewal. **Commissioner Timmons moved to accept proposal from Anderson Boylan Ramos for the audit for county and authorize the Chair to sign letter. Seconded by Commissioner Dorrان. Carried, 3-0.**

11. Executive Session – Employment/Real Property – ORS 192.660(2)(a,b,e,h) – None

Commissioner Reports:

Commissioner Shafer: Another thank you to IT for getting the meeting going this morning.

Commissioner Dorrان: None

Commissioner Timmons: None

Meeting adjourned by Chair Shafer at 09:46 a.m.

Kelsey Bailey

Executive Secretary – Board of Commissioners