

AGENDA ITEM FOR ADMINISTRATIVE MEETING ( ) Discussion only  
( X ) Action

FROM (DEPT/ DIVISION): County Counsel

SUBJECT: Budget Transfers

<p>Background:</p> <p>There are ten budget transfer orders before the Board for consideration.</p>	<p>Requested Action:</p> <p>Adopt Order Nos. Budget2023-111; Budget2023-112; Budget2023-119; Budget2023-120; Budget2023-121; Budget2023-122; Budget2023-123; Budget2023-124; Budget2023-125; Budget2023-126</p>
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ATTACHMENTS: Memorandum; Proposed Orders

\*\*\*\*\*For Internal Use Only\*\*\*\*\*

Checkoffs:

- ( ) Dept. Heard (copy)
- ( ) Human Resources (copy)
- ( X ) Legal (copy)
- ( ) (Other - List:)

To be notified of Meeting:  
Robert Pahl  
Needed at Meeting:

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Scheduled for meeting on: May 4, 2023

Action taken:

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Follow-up:

Memorandum

2022-2023 Budget Transfers

Scheduled for May 4, 2023

Ten Budget Transfers are scheduled for consideration on May 4, 2023. The orders under consideration are attached and referenced by order number for your convenience.

**\*\*\*\*\*APPROPRIATIONS TRANSFER\*\*\*\*\***

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**Budget Order 2023-111 2050 Plan**

The **Central Water Project Program** requires a Transfer of Appropriation to appropriate funding not known at the adoption of the budget. This requires an increase in Materials & Services of \$600,000, an increase in Capital Outlay of \$1,000,000, and a decrease in Contingency of \$1,600,000.

**Budget Order 2023-112 Equipment Reserve**

The **Communication Equipment Reserve Program** requires a Transfer of Appropriation to appropriate funding not known at the adoption of the budget. This requires an increase in Materials & Services of \$5,000 and a decrease in Contingency of \$5,000.

**Budget Order 2023-119 General Fund**

The **Records & Archives Program** requires a Transfer of Appropriation to appropriate funding not known at the adoption of the budget. This requires an increase in Materials & Services of \$8,000 and a decrease in Contingency of \$8,000.

**Budget Order 2023-120 General Fund**

The **Finance Program** requires a Transfer of Appropriation to appropriate funding not known at the adoption of the budget. This requires an increase in Materials & Services of \$10,000 and a decrease in Contingency of \$10,000.

**Budget Order 2023-121 General Fund**

The **Board of County Commissioners Program** requires a Transfer of Appropriation to appropriate funding not known at the adoption of the budget. This requires an increase in Materials & Services of \$235,000 and a decrease in Contingency of \$235,000.

#### Budget Order 2023-122 **Parks**

The **Parks Program** requires a Transfer of Appropriation to appropriate funding not known at the adoption of the budget. This requires an increase in Personnel Services of \$10,000, an increase of Capital Outlay of \$90,000, and a decrease in Contingency of \$100,000.

#### Budget Order 2023-123 **PLCP**

The **Public Land Corner Preservation Program** requires a Transfer of Appropriation to appropriate funding not known at the adoption of the budget. This requires an increase in an increase of Materials & Services of \$60,000, and a decrease in Contingency of \$60,000.

#### Budget Order 2023-124 **Health Special Programs**

The **Healthy OR Modernization East Program** requires a Transfer of Appropriation to appropriate funding not known at the adoption of the budget. This requires an increase in an increase of Materials & Services of \$26,000, and a decrease in Contingency of \$26,000.

#### Budget Order 2023-125 **PERS Reserve**

The **Stimulus Reserve Program** requires a Transfer of Appropriation to appropriate funding not known at the adoption of the budget. This requires an increase in Transfers Out of \$2,000,000 and a decrease in Materials & Services of \$2,000,000.

#### Budget Order 2023-126 **Community Benefit Plan**

The **Local Improvement Distribution Program** requires a Transfer of Appropriation to appropriate funding not known at the adoption of the budget. This requires an increase in Transfers Out of \$500,000 and a decrease in Contingency of \$500,000.

THE BOARD OF COMMISSIONERS OF UMATILLA COUNTY

STATE OF OREGON

In the matter of Approving a Transfer of )  
Appropriations Pursuant ORS 294.463 for ) Order No. Budget2023-111  
the Fiscal Year Ending June 30, 2023 for )  
Program 4060 - Central Water Project )

WHEREAS, on June 1, 2022, the Board of Commissioners adopted a budget and made appropriations for the fiscal year from July 1, 2022 to June 30, 2023;

WHEREAS the Central Water Project Fund requires a transfer of appropriations required for expenditures not known at the adoption of the budget.

NOW THEREFORE, the Board of Commissioners orders:

1. That the transfer of appropriations of the Central Water Project Fund is adopted.
2. That Materials & Services are increased \$600,000, Capital Outlay is increased \$1,000,000, and Contingency is decreased \$2,000,000, more specifically itemized as follows:

	Original Approp	Amount of Inc/Dec	Revised Approp
<i>Requirements</i>			
Materials & Services			
Professional Services - Contracts	800,000	600,000	1,400,000
Capital Outlay			
Land - Improvements	2,000,000	1,000,000	3,000,000
Contingency	1,632,525	(1,600,000)	32,525

DATED this 4<sup>th</sup> day of May, 2023.

UMATILLA COUNTY BOARD OF COMMISSIONERS

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Daniel N. Dorran, Chair

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John M. Shafer, Commissioner

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Celinda A. Timmons, Commissioner

ATTEST:  
OFFICE OF COUNTY RECORDS

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Records Officer

THE BOARD OF COMMISSIONERS OF UMATILLA COUNTY

STATE OF OREGON

In the matter of Approving a Transfer of )  
Appropriations Pursuant ORS 294.463 for ) Order No. Budget2023-112  
the Fiscal Year Ending June 30, 2023 for )  
Program 3035 - Communication Equipment )  
Reserve )

WHEREAS, on June 1, 2022, the Board of Commissioners adopted a budget and made appropriations for the fiscal year from July 1, 2022 to June 30, 2023;

WHEREAS the Communication Equipment Reserve Fund requires a transfer of appropriations required for expenditures not known at the adoption of the budget.

NOW THEREFORE, the Board of Commissioners orders:

1. That the transfer of appropriations of the Communication Equipment Reserve Fund is adopted.
2. That Materials & Services are increased \$5,000, and Contingency is decreased \$5,000, more specifically itemized as follows:

	Original Approp	Amount of Inc/Dec	Revised Approp
<i>Requirements</i>			
Materials & Services			
Non Capital Equipment - Computer	-0-	5,000	5,000
Contingency	29,000	(5,000)	24,000

DATED this 4<sup>th</sup> day of May, 2023.

UMATILLA COUNTY BOARD OF COMMISSIONERS

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John M. Shafer, Commissioner

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Celinda A. Timmons, Commissioner

ATTEST:  
OFFICE OF COUNTY RECORDS

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Records Officer

THE BOARD OF COMMISSIONERS OF UMATILLA COUNTY

STATE OF OREGON

In the matter of Approving a Transfer of )  
 Appropriations Pursuant ORS 294.463 for ) Order No. Budget2023-119  
 the Fiscal Year Ending June 30, 2023 for )  
 Program 3518 - Records & Archives )

WHEREAS, on June 1, 2022, the Board of Commissioners adopted a budget and made appropriations for the fiscal year from July 1, 2022 to June 30, 2023;

WHEREAS the Records & Archives Fund requires a transfer of appropriations required for expenditures not known at the adoption of the budget.

NOW THEREFORE, the Board of Commissioners orders:

1. That the transfer of appropriations of the Records & Archives Fund is adopted.
2. That Materials & Services are increased \$8,000, and Contingency is decreased \$8,000, more specifically itemized as follows:

	Original Approp	Amount of Inc/Dec	Revised Approp
<i>Requirements</i>			
Materials & Services			
Remodel Expense	-0-	6,000	6,000
Non Capital Equipment - Office	1,000	1,000	2,000
Training	500	1,000	1,500
Contingency	1,436,328	(8,000)	1,428,328

DATED this 4<sup>th</sup> day of May, 2023.

UMATILLA COUNTY BOARD OF COMMISSIONERS

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John M. Shafer, Commissioner

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Celinda A. Timmons, Commissioner

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OFFICE OF COUNTY RECORDS

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Records Officer

THE BOARD OF COMMISSIONERS OF UMATILLA COUNTY

STATE OF OREGON

In the matter of Approving a Transfer of )  
 Appropriations Pursuant ORS 294.463 for ) Order No. Budget2023-120  
 the Fiscal Year Ending June 30, 2023 for )  
 Program 2527 - Finance )

WHEREAS, on June 1, 2022, the Board of Commissioners adopted a budget and made appropriations for the fiscal year from July 1, 2022 to June 30, 2023;

WHEREAS the Finance Program Fund requires a transfer of appropriations required for expenditures not known at the adoption of the budget.

NOW THEREFORE, the Board of Commissioners orders:

1. That the transfer of appropriations of the Finance Program Fund is adopted.
2. That Materials & Services are increased \$10,000, and Contingency is decreased \$10,000, more specifically itemized as follows:

	Original Approp	Amount of Inc/Dec	Revised Approp
<i>Requirements</i>			
Materials & Services			
Office Supplies	1,500	1,000	2,500
Remodel Expense	-0-	3,000	3,000
Non Capital Equipment - Office	500	2,000	2,500
Non Capital Equipment - Technology	-0-	1,000	1,000
Professional Services - Contracts	40,000	3,000	43,000
Contingency	1,428,328	(10,000)	1,418,328

DATED this 4<sup>th</sup> day of May, 2023.

UMATILLA COUNTY BOARD OF COMMISSIONERS

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Celinda A. Timmons, Commissioner

ATTEST:  
OFFICE OF COUNTY RECORDS

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Records Officer

THE BOARD OF COMMISSIONERS OF UMATILLA COUNTY

STATE OF OREGON

In the matter of Approving a Transfer of )  
 Appropriations Pursuant ORS 294.463 for ) Order No. Budget2023-121  
 the Fiscal Year Ending June 30, 2023 for )  
 Program 1004 - Board of Commissioners )

WHEREAS, on June 1, 2022, the Board of Commissioners adopted a budget and made appropriations for the fiscal year from July 1, 2022 to June 30, 2023;

WHEREAS the Board of Commissioners Fund requires a transfer of appropriations required for expenditures not known at the adoption of the budget.

NOW THEREFORE, the Board of Commissioners orders:

1. That the transfer of appropriations of the Board of Commissioners Fund is adopted.
2. That Materials & Services are increased \$235,000, and Contingency is decreased \$235,000, more specifically itemized as follows:

	Original Approp	Amount of Inc/Dec	Revised Approp
<i>Requirements</i>			
Materials & Services			
Non Capital Equipment - Office	500	6,000	6,500
Professional Services - Contracts	15,000	75,000	90,000
Professional Services - Legal	500	75,000	75,500
Training	2,000	20,000	22,000
Advertising	5,000	10,000	15,000
Branded Merchandise Expense	-0-	24,000	24,000
Public Relations	-0-	10,000	10,000
Dues & Memberships	40,000	2,000	42,000
Indirect Cost Expense	54,521	10,000	64,521
Recruitment, Retention, and Morale	-0-	3,000	3,000
Contingency	1,418,328	(235,000)	1,183,328

DATED this 4<sup>th</sup> day of May, 2023.

UMATILLA COUNTY BOARD OF COMMISSIONERS

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Daniel N. Dorran, Chair

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John M. Shafer, Commissioner

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Celinda A. Timmons, Commissioner

ATTEST:  
OFFICE OF COUNTY RECORDS

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Records Officer

THE BOARD OF COMMISSIONERS OF UMATILLA COUNTY

STATE OF OREGON

In the matter of Approving a Transfer of )  
Appropriations Pursuant ORS 294.463 for ) Order No. Budget2023-122  
the Fiscal Year Ending June 30, 2023 for )  
Program 1005 - Parks )

WHEREAS, on June 1, 2022, the Board of Commissioners adopted a budget and made appropriations for the fiscal year from July 1, 2022 to June 30, 2023;

WHEREAS the Parks Fund requires a transfer of appropriations required for expenditures not known at the adoption of the budget.

NOW THEREFORE, the Board of Commissioners orders:

1. That the transfer of appropriations of the Parks Fund is adopted.
2. That Personnel Services are increased \$10,000, Capital Outlay is increased \$90,000, and Contingency is decreased \$60,000, more specifically itemized as follows:

	Original Approp	Amount of Inc/Dec	Revised Approp
<i>Requirements</i>			
Personnel Services			
Salaries - Full Time	78,644	10,000	88,644
Capital Outlay			
Capital Outlay	30,000	90,000	120,000
Contingency	152,961	(100,000)	52,961

DATED this 4<sup>th</sup> day of May, 2023.

UMATILLA COUNTY BOARD OF COMMISSIONERS

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Records Officer

THE BOARD OF COMMISSIONERS OF UMATILLA COUNTY

STATE OF OREGON

In the matter of Approving a Transfer of )  
Appropriations Pursuant ORS 294.463 for ) Order No. Budget2023-123  
the Fiscal Year Ending June 30, 2023 for )  
Program 4521 - PLCP )

WHEREAS, on June 1, 2022, the Board of Commissioners adopted a budget and made appropriations for the fiscal year from July 1, 2022 to June 30, 2023;

WHEREAS the PLCP Fund requires a transfer of appropriations required for expenditures not known at the adoption of the budget.

NOW THEREFORE, the Board of Commissioners orders:

1. That the transfer of appropriations of the PLCP Fund is adopted.
2. That Materials & Services are increased \$60,000, and Contingency is decreased \$60,000, more specifically itemized as follows:

	Original Approp	Amount of Inc/Dec	Revised Approp
<i>Requirements</i>			
Materials & Services			
Professional Services - Contracts	200,000	60,000	260,000
Contingency	81,463	(60,000)	21,463

DATED this 4<sup>th</sup> day of May, 2023.

UMATILLA COUNTY BOARD OF COMMISSIONERS

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THE BOARD OF COMMISSIONERS OF UMATILLA COUNTY

STATE OF OREGON

In the matter of Approving a Transfer of )  
 Appropriations Pursuant ORS 294.463 for ) Order No. Budget2023-124  
 the Fiscal Year Ending June 30, 2023 for )  
 Program 5517 - Healthy Oregon )  
 Modernization East )

WHEREAS, on June 1, 2022, the Board of Commissioners adopted a budget and made appropriations for the fiscal year from July 1, 2022 to June 30, 2023;

WHEREAS the Healthy Oregon Modernization East Program Fund requires a transfer of appropriations required for expenditures not known at the adoption of the budget.

NOW THEREFORE, the Board of Commissioners orders:

1. That the transfer of appropriations of the Healthy Oregon Modernization East Program Fund is adopted.
2. That Materials & Services are increased \$60,000, and Contingency is decreased \$60,000, more specifically itemized as follows:

	Original Approp	Amount of Inc/Dec	Revised Approp
<i>Requirements</i>			
Materials & Services			
Activity/Program Supplies	1,000	3,000	4,000
Food	-0-	5,000	5,000
Non Capital Equipment Computer	500	3,000	3,500
Non Capital Equipment Miscellaneous	500	5,000	5,500
Public Relations	-0-	10,000	10,000
Contingency	66,426	(26,000)	40,426

DATED this 4<sup>th</sup> day of May, 2023.

UMATILLA COUNTY BOARD OF COMMISSIONERS

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THE BOARD OF COMMISSIONERS OF UMATILLA COUNTY

STATE OF OREGON

In the matter of Approving a Transfer of )  
Appropriations Pursuant ORS 294.463 for ) Order No. Budget2023-125  
the Fiscal Year Ending June 30, 2023 for )  
Program 9190 - Stimulus Reserve )

WHEREAS, on June 1, 2022, the Board of Commissioners adopted a budget and made appropriations for the fiscal year from July 1, 2022 to June 30, 2023;

WHEREAS the Stimulus Reserve Fund requires a transfer of appropriations required for expenditures not known at the adoption of the budget.

NOW THEREFORE, the Board of Commissioners orders:

1. That the transfer of appropriations of the Stimulus Reserve Fund is adopted.
2. That Materials & Services are decreased \$2,000,000, and Transfers Out are increased \$2,000,000, more specifically itemized as follows:

	Original Approp	Amount of Inc/Dec	Revised Approp
<i>Requirements</i>			
Materials & Services			
Community Service Projects	4,910,000	(2,000,000)	2,910,000
Transfers Out			
Transfer to Economic Development	1,500,000	500,000	2,000,000
Transfer to Facilities	500,000	1,500,000	2,000,000

DATED this 4<sup>th</sup> day of May, 2023.

UMATILLA COUNTY BOARD OF COMMISSIONERS

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THE BOARD OF COMMISSIONERS OF UMATILLA COUNTY

STATE OF OREGON

In the matter of Approving a Transfer of )  
Appropriations Pursuant ORS 294.463 for ) Order No. Budget2023-126  
the Fiscal Year Ending June 30, 2023 for )  
Program 1650 - Local Improvement )  
Distribution )

WHEREAS, on June 1, 2022, the Board of Commissioners adopted a budget and made appropriations for the fiscal year from July 1, 2022 to June 30, 2023;

WHEREAS the Local Improvement Distribution Fund requires a transfer of appropriations required for expenditures not known at the adoption of the budget.

NOW THEREFORE, the Board of Commissioners orders:

1. That the transfer of appropriations of the Local Improvement Distribution Fund is adopted.
2. That Transfers Out are increased \$500,000, and Contingency is decreased \$500,000, more specifically itemized as follows:

	Original Approp	Amount of Inc/Dec	Revised Approp
<i>Requirements</i>			
Transfers Out			
Transfer to Economic Development	-0-	500,000	500,000
Contingency	6,467,566	(500,000)	5,967,566

DATED this 4<sup>th</sup> day of May, 2023.

UMATILLA COUNTY BOARD OF COMMISSIONERS

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Celinda A. Timmons, Commissioner

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