

AGENDA ITEM FOR ADMINISTRATIVE MEETING

() Discussion only
(X) Action

FROM (DEPT/ DIVISION): Board of Commissioners

PROGRAM:

SUBJECT: Position Reclassification and Department Restructure

<p>Request to restructure the Land Use Planning Department as follows:</p> <p>Land Use Planning Department will be renamed Community Development Department. This Department will encompass Community and Business Development as well as Land Use Planning.</p> <p>With this restructure the Community and Business Development Coordinator position at Range 34 will be reclassified to a Planning Division Manager position Range 34.</p>	<p>(X) <u>ACTION REQUESTED:</u></p> <p>Approve the reclassification of the Economic Development Coordinator position to Planning Division Manager at Range 34, and renaming and restructuring of the department.</p>
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ATTACHMENTS:

Date: (12/16/22)

Submitted By: Commissioner John Shafer

*****For Internal Use Only*****

Checkoffs:

- () Exec. Asst.
- () Dept. Head (copy)
- () Human Resources (copy)
- () Budget (copy)
- () Fiscal
- () Legal (copy)
- () Other-List:

To be notified of Meeting:

Needed at Meeting:

PLEASE RETURN THIS FORM AND ATTACHMENTS TO OFFICE MANAGER

Scheduled for meeting on: December 21, 2022

Action taken:

Follow-up: