

AGENDA ITEM FOR ADMINISTRATIVE MEETING () Discussion only
(X) Action

FROM (DEPT/ DIVISION): County Counsel

SUBJECT: Budget Transfers

<p>Background:</p> <p>There are 7 budget transfer orders before the Board for consideration.</p>	<p>Requested Action:</p> <p>Adopt Order Nos. Budget2024-24; Budget2024-26; Budget2024-27; Budget2024-28; Budget2024-29; Budget2024-36; Budget2024-38</p>
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ATTACHMENTS: Memorandum; Proposed Orders

*****For Internal Use Only*****

Checkoffs:

- () Dept. Heard (copy)
- () Human Resources (copy)
- (X) Legal (copy)
- () (Other - List:)

To be notified of Meeting:
Robert Pahl
Needed at Meeting:

Scheduled for meeting on: April 3, 2024

Action taken:

Follow-up:

Memorandum

2024-2025 Budget Transfers

Scheduled for April 03, 2024

Seven Budget Transfer are scheduled for consideration on April 03, 2024. The orders under consideration are attached and referenced by order number for your convenience.

***** **APPROPRIATIONS TRANSFER** *****

Budget Order 2024-24 **General Fund: CIS**

The **CIS Program** requires a Budget Transfer to appropriate funding not known at the adoption of the budget. This requires an increase Personnel Services of \$70,000 and a decrease in Contingency of \$70,000.

Budget Order 2024-26 **General Fund: Jail**

The **Jail Program** requires a Budget Transfer to appropriate funding not known at the adoption of the budget. This requires an increase in Local Revenue of \$200,000, an increase in Federal Revue of \$30,000, and an increase in Contingency of \$230,000.

Budget Order 2024-27 **General Fund: Victims & Witness Services**

The **Victims & Witness Services Program** requires a Budget Transfer to appropriate funding not known at the adoption of the budget. This requires an increase in Personnel Services of \$85,000, and a decrease in Contingency of \$85,000.

Budget Order 2024-28 **Victims & Witness Cultural Project**

The **Victims & Witness Cultural Project** requires a Budget Transfer to appropriate funding not known at the adoption of the budget. This requires a decrease in Personnel Services of \$60,000, and an increase in Materials & Services of \$60,000.

Budget Order 2024-29 **General Fund: Planning & Land Use**

The **Planning & Land Use Program** requires a Budget Transfer to appropriate funding not known at the adoption of the budget. This requires an increase in Personnel Services of \$35,000, and a decrease in Contingency of \$35,000.

Budget Order 2024-36 **Treatment Court**

The **Treatment Court Program** requires a Budget Transfer to appropriate funding not known at the adoption of the budget. This requires an increase in Transfers Out of \$6,000, and a decrease in Contingency of \$6,000.

Budget Order 2024-38 **Nuisance Abatement**

The **Nuisance Abatement Program** requires a Budget Transfer to appropriate funding not known at the adoption of the budget. This requires an increase in Materials & Services of \$5,000, and a decrease in Contingency of \$5,000.

THE BOARD OF COMMISSIONERS OF UMATILLA COUNTY

STATE OF OREGON

In the matter of Approving a Transfer of)
 Appropriations Pursuant ORS 294.463 for) Order No. Budget2024-24
 the Fiscal Year Ending June 30, 2024 for)
 Program 35220 - CIS)

WHEREAS, on June 7, 2023, the Board of Commissioners adopted a budget and made appropriations for the fiscal year from July 1, 2024 to June 30, 2024;

WHEREAS the Computer and Information Services Fund requires a transfer of appropriations required for expenditures not known at the adoption of the budget.

NOW THEREFORE, the Board of Commissioners orders:

1. That the transfer of appropriations of the Computer and Information Services Fund is adopted.
2. That Personnel Services are increased \$70,000 and Contingency is decreased \$70,000, more specifically itemized as follows:

	Original Approp	Amount of Inc/Dec	Revised Approp
<i>Requirements</i>			
Personnel Services			
Salaries - Full Time	504,200	65,567	569,767
Salaries - Wireless	3,120	520	3,640
FICA - Match	31,454	1,513	32,987
Medicare - Match	7,356	354	7,710
PERS - Match	92,062	13,676	105,738
PERS - Pickup	30,439	3,708	34,147
PERS - Bond	40,586	4,943	45,529
Unemployment Insurance	583	1,321	1,904
Paid Leave Oregon	-0-	2,570	2,570
Workers Compensation - Hourly	252	(149)	103
Workers Compensation - Premium	525	(336)	189
Med/Dental Insurance - Match	157,082	(24,107)	132,975
Life Insurance - Match	1,158	(258)	900
Life Flight Premium Contribution	358	(79)	279

HRA Contribution	8,250	756	9,006
Contingency	952,417	(70,000)	882,417

DATED this 3rd day of April, 2024.

UMATILLA COUNTY BOARD OF COMMISSIONERS

John M. Shafer, Chair

Celinda A. Timmons, Commissioner

Daniel N. Dorran, Commissioner

ATTEST:
OFFICE OF COUNTY RECORDS

Records Officer

THE BOARD OF COMMISSIONERS OF UMATILLA COUNTY

STATE OF OREGON

In the matter of Approving a Transfer of)
Appropriations Pursuant ORS 294.463 for) Order No. Budget2024-26
the Fiscal Year Ending June 30, 2024 for)
Program 15400 - Jail)

WHEREAS, on June 7, 2023, the Board of Commissioners adopted a budget and made appropriations for the fiscal year from July 1, 2024 to June 30, 2024;

WHEREAS the Jail Fund requires a transfer of appropriations required for expenditures not known at the adoption of the budget.

NOW THEREFORE, the Board of Commissioners orders:

1. That the transfer of appropriations of the Jail Fund is adopted.
2. That Local Revenue is increased \$200,000, Federal Revenue is increased \$30,000 and Contingency is increased \$230,000, more specifically itemized as follows:

	Original Approp	Amount of Inc/Dec	Revised Approp
<i>Resources</i>			
Local Revenue			
Transport Fees	-0-	200,000	200,000
Federal Revenue			
Federal Reimbursement	10,000	30,000	40,000
<i>Requirements</i>			
Contingency	882,417	230,000	1,112,417

DATED this 3rd day of April, 2024.

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OFFICE OF COUNTY RECORDS

Records Officer

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STATE OF OREGON

In the matter of Approving a Transfer of)
 Appropriations Pursuant ORS 294.463 for) Order No. Budget2024-27
 the Fiscal Year Ending June 30, 2024 for)
 Program 20500 - Victim Witness)

WHEREAS, on June 7, 2023, the Board of Commissioners adopted a budget and made appropriations for the fiscal year from July 1, 2024 to June 30, 2024;

WHEREAS the Victim Witness Fund requires a transfer of appropriations required for expenditures not known at the adoption of the budget.

NOW THEREFORE, the Board of Commissioners orders:

1. That the transfer of appropriations of the Victim Witness Fund is adopted.
2. That Personnel Services are increased \$85,000 and Contingency is decreased \$85,000, more specifically itemized as follows:

	Original Approp	Amount of Inc/Dec	Revised Approp
<i>Requirements</i>			
Personnel Services			
Salaries - Full Time	142,159	52,049	194,208
Salaries - Wireless	-0-	2,934	2,934
FICA - Match	8,814	3,388	12,202
Medicare - Match	2,061	793	2,854
PERS - Match	21,750	8,413	30,163
PERS - Pickup	8,530	3,298	11,828
PERS - Bond	11,373	4,398	15,771
Unemployment Insurance	163	446	609
Paid Leave Oregon	-0-	826	826
Workers Compensation - Hourly	114	(50)	64
Workers Compensation - Premium	266	(150)	116
Med/Dental Insurance - Match	34,899	7,963	42,862
Life Insurance - Match	632	(109)	523
HRA Contribution	4,500	801	5,301

Contingency 1,112,417 (85,000) 1,027,417

DATED this 3rd day of April, 2024.

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STATE OF OREGON

In the matter of Approving a Transfer of)
 Appropriations Pursuant ORS 294.463 for) Order No. Budget2024-28
 the Fiscal Year Ending June 30, 2024 for)
 Program 20510 - Cultural Specific Grant)

WHEREAS, on June 7, 2023, the Board of Commissioners adopted a budget and made appropriations for the fiscal year from July 1, 2024 to June 30, 2024;

WHEREAS the Victim Witness Fund requires a transfer of appropriations required for expenditures not known at the adoption of the budget.

NOW THEREFORE, the Board of Commissioners orders:

1. That the transfer of appropriations of the Victim Witness Fund is adopted.
2. That Personnel Services are decreased \$60,000 and Materials & Services are increased \$60,000, more specifically itemized as follows:

	Original Approp	Amount of Inc/Dec	Revised Approp
<i>Requirements</i>			
Personnel Services			
Salaries - Full Time	50,272	(60,000)	(9,728)
Materials & Services			
Program Specific Costs	-0-	60,000	60,000

DATED this 3rd day of April, 2024.

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In the matter of Approving a Transfer of)
 Appropriations Pursuant ORS 294.463 for) Order No. Budget2024-29
 the Fiscal Year Ending June 30, 2024 for)
 Program 40540 - Land Use Planning)

WHEREAS, on June 7, 2023, the Board of Commissioners adopted a budget and made appropriations for the fiscal year from July 1, 2024 to June 30, 2024;

WHEREAS the Land Use Planning Fund requires a transfer of appropriations required for expenditures not known at the adoption of the budget.

NOW THEREFORE, the Board of Commissioners orders:

1. That the transfer of appropriations of the Land Use Planning Fund is adopted.
2. That Personnel Services are increased \$35,000 and Contingency is decreased \$35,000, more specifically itemized as follows:

	Original Approp	Amount of Inc/Dec	Revised Approp
<i>Requirements</i>			
Personnel Services			
Salaries - Full Time	338,360	76,676	415,036
FICA - Match	20,984	3,602	24,586
Medicare - Match	4,908	842	5,750
PERS - Match	56,886	(3,339)	53,547
PERS - Pickup	20,308	(1,310)	18,998
PERS - Bond	27,077	(1,746)	25,331
Unemployment Insurance	389	967	1,356
Paid Leave Oregon	-0-	1,828	1,828
Workers Compensation - Hourly	201	(113)	88
Workers Compensation - Premium	350	(218)	132
Med/Dental Insurance - Match	127,233	(43,321)	83,912
Life Insurance - Match	927	(150)	777
Life Flight Premium Contribution	286	(65)	221
HRA Contribution	6,600	1,347	7,947

Contingency	1,027,417	(35,000)	992,417
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DATED this 3rd day of April, 2024.

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In the matter of Approving a Transfer of)
Appropriations Pursuant ORS 294.463 for) Order No. Budget2024-36
the Fiscal Year Ending June 30, 2024 for)
Program 15340 - Treatment Court)

WHEREAS, on June 7, 2023, the Board of Commissioners adopted a budget and made appropriations for the fiscal year from July 1, 2024 to June 30, 2024;

WHEREAS the Treatment Court Fund requires a transfer of appropriations required for expenditures not known at the adoption of the budget.

NOW THEREFORE, the Board of Commissioners orders:

1. That the transfer of appropriations of the Treatment Court Fund is adopted.
2. That Transfers Out are increased \$6,000 and Contingency is decreased \$6,000, more specifically itemized as follows:

	Original Approp	Amount of Inc/Dec	Revised Approp
<i>Requirements</i>			
Transfers Out			
Transfer to General Fund	25,000	6,000	31,000
Contingency	441,417	(6,000)	435,025

DATED this 3rd day of April, 2024.

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In the matter of Approving a Transfer of)
Appropriations Pursuant ORS 294.463 for) Order No. Budget2024-38
the Fiscal Year Ending June 30, 2024 for)
Program 10390 - Nuisance Abatement)

WHEREAS, on June 7, 2023, the Board of Commissioners adopted a budget and made appropriations for the fiscal year from July 1, 2024 to June 30, 2024;

WHEREAS the Nuisance Abatement Fund requires a transfer of appropriations required for expenditures not known at the adoption of the budget.

NOW THEREFORE, the Board of Commissioners orders:

1. That the transfer of appropriations of the Nuisance Abatement Fund is adopted.
2. That Materials & Services are increased \$5,000 and Contingency is decreased \$5,000, more specifically itemized as follows:

	Original Approp	Amount of Inc/Dec	Revised Approp
<i>Requirements</i>			
Materials & Services			
Professional Services - Contracts	5,000	5,000	10,000
Contingency	45,725	(5,000)	40,725

DATED this 3rd day of April, 2024.

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