

AGENDA ITEM FOR ADMINISTRATIVE MEETING () Discussion only
(X) Action

FROM (DEPT/ DIVISION): County Counsel

SUBJECT: Supplemental Budgets

| | |
|---|---|
| <p>Background:</p> <p>There are four supplemental budget orders before the Board for consideration.</p> | <p>Requested Action:</p> <p>(1) Public Hearing on Supplemental Budgets (2) Adopt Order Nos. Budget 2022-48; Budget 2022-50; Budget2022-51; Budget 2022-52</p> |
|---|---|

ATTACHMENTS: Memorandum; Proposed Orders

*****For Internal Use Only*****

Checkoffs:

- () Dept. Heard (copy)
- () Human Resources (copy)
- (X) Legal (copy)
- () (Other - List:)

To be notified of Meeting:

Needed at Meeting:

Scheduled for meeting on: April 6, 2022

Action taken:

Follow-up:

Memorandum

2021-2022 Supplemental Budgets

Scheduled for April 6, 2022

Four Supplemental Budget are scheduled for consideration on April 6, 2022. The orders under consideration are attached and referenced by order number for your convenience.

Budget Order 2022-48 **GF: GIS PROGRAM**

The **GIS Program** requires a Supplemental Budget to appropriate funding not known at the adoption of the budget. This requires an increase in Local Revenue of \$4,500, an increase in State Revenue of \$22,000 and an increase in Materials & Services of \$26,500.

Budget Order 2022-50 **GF: COMMUNICABLE DISEASE**

The **Communicable Disease Program** requires a Supplemental Budget to appropriate funding not known at the adoption of the budget. This requires an increase in Local Revenue of \$4,000, an increase in State Revenue of \$1,351,543, an increase in Personnel Services of \$181,709, an increase in Materials & Services of \$25,151 and an increase in Contingency of \$1,148,683.

Budget Order 2022-51 **CARE**

The **CARE Program** requires a Supplemental Budget to appropriate funding not known at the adoption of the budget. This requires an increase in Local Revenue of \$22,000, an increase in State Revenue of \$14,980, an increase in Personnel Services of \$15,000 and an increase in Materials & Services of \$21,980.

Budget Order 2022-52 **FACILITIES RESERVE**

The **Facilities Reserve Program** requires a Supplemental Budget to appropriate funding not known at the adoption of the budget. This requires an increase in Beginning Cash Balance of \$400,000, an increase in State Revenue of \$1,800,000, an increase in Capital Outlay of \$3,200,000 and a decrease in Contingency of \$1,000,000.

THE BOARD OF COMMISSIONERS OF UMATILLA COUNTY

STATE OF OREGON

In the matter of Approving a Supplemental)
 Budget Pursuant to ORS 294.471 for) Order No. Budget2022-48
 the Fiscal Year Ending June 30, 2022 for)
 Program 3524 - GIS)

WHEREAS, on June 2, 2021, the Board of Commissioners adopted a budget and made appropriations for the fiscal year from July 1, 2021 to June 30, 2022;

WHEREAS the GIS Program Fund requires a change in resources and requirements to appropriate funding not known at the time of the adoption of the budget;

WHEREAS Notice of Supplemental Budget was published on March 31, 2022, in the East Oregonian, which included the proposed supplement budget and notice of this meeting.

NOW THEREFORE, the Board of Commissioners orders:

1. That the supplemental GIS Program Fund is adopted.
2. That Local Revenue, State Revenue, and Materials and Services, are adjusted as follows:

| | Original Approp | Amount of Inc/Dec | Revised Approp |
|-------------------------|--------------------|----------------------|-------------------|
| <i>Resources</i> | | | |
| Local Revenue | | | |
| Reimbursements | -0- | 4,500 | 4,500 |
| State Revenue | | | |
| State Grants | -0- | 22,000 | 22,000 |
| <i>Requirements</i> | | | |
| Materials and Services | | | |
| Office Supplies | -0- | 1,500 | 1,500 |
| Travel - Transportation | 750 | 2,000 | 2,750 |
| Training | 500 | 5,000 | 5,500 |
| Maintenance Contracts | 12,000 | 18,000 | 30,000 |

THE BOARD OF COMMISSIONERS OF UMATILLA COUNTY

STATE OF OREGON

In the matter of Approving a Supplemental)
 Budget Pursuant to ORS 294.471 for) Order No. Budget2022-50
 the Fiscal Year Ending June 30, 2022 for)
 Program 5513 - Communicable Disease)

WHEREAS, on June 2, 2021, the Board of Commissioners adopted a budget and made appropriations for the fiscal year from July 1, 2021 to June 30, 2022;

WHEREAS the Communicable Disease Fund requires a change in resources and requirements to appropriate funding not known at the time of the adoption of the budget;

WHEREAS Notice of Supplemental Budget was published on March 31, 2022, in the East Oregonian, which included the proposed supplement budget and notice of this meeting.

NOW THEREFORE, the Board of Commissioners orders:

1. That the supplemental Communicable Disease Fund is adopted.
2. That Local Revenue, State Revenue, Personnel Services, Materials and Services, and Contingency, are adjusted as follows:

| | Original Approp | Amount of Inc/Dec | Revised Approp |
|------------------------------------|--------------------|----------------------|-------------------|
| <i>Resources</i> | | | |
| Local Revenue | | | |
| Insurance Reimburse & Payment | 4,000 | 4,000 | 8,000 |
| State Revenue | | | |
| MAC Grant | 10,000 | 5,000 | 15,000 |
| Sexually Transmitted Diseases | -0- | 13,875 | 13,875 |
| TB Grant | -0- | 475 | 475 |
| PE01-09 COVID 19 Active Monitoring | 1,100,000 | 613,606 | 1,713,606 |
| PE01-10 OIP CARES | -0- | 672,879 | 672,879 |
| PE51-02 Regional Partnership | -0- | 45,708 | 45,708 |

Requirements

| | | | |
|-------------------------------------|---------|-----------|-----------|
| Personnel Services | | | |
| Salaries - Full Time | 342,941 | 181,709 | 524,650 |
| Materials and Services | | | |
| Breakroom Supplies | 400 | 300 | 700 |
| Shredding Expense | 300 | 200 | 500 |
| Non Capital Equipment Computer | -0- | 100 | 100 |
| Non Capital Equipment Miscellaneous | -0- | 200 | 200 |
| Non Capital Equipment Technology | -0- | 3,000 | 3,000 |
| Health Officer Contract | 5,324 | 413 | 5,737 |
| Electronic Health Records Expense | 15,812 | 8,688 | 24,500 |
| Rent Facility | -0- | 4,500 | 4,500 |
| Advertising | 1,000 | 6,000 | 7,000 |
| Dues & Memberships | -0- | 1,500 | 1,500 |
| Janitorial Expense | -0- | 250 | 250 |
| Contingency | 692,514 | 1,148,683 | 1,841,197 |

DATED this 6th day of April, 2022.

UMATILLA COUNTY BOARD OF COMMISSIONERS

John M. Shafer, Chair

Daniel N. Dorran, Commissioner

George L. Murdock, Commissioner

ATTEST:
OFFICE OF COUNTY RECORDS

Records Officer

THE BOARD OF COMMISSIONERS OF UMATILLA COUNTY

STATE OF OREGON

In the matter of Approving a Supplemental)
 Budget Pursuant to ORS 294.471 for) Order No. Budget2022-51
 the Fiscal Year Ending June 30, 2022 for)
 Program 5254 - CARE)

WHEREAS, on June 2, 2021, the Board of Commissioners adopted a budget and made appropriations for the fiscal year from July 1, 2021 to June 30, 2022;

WHEREAS the CARE Program Fund requires a change in resources and requirements to appropriate funding not known at the time of the adoption of the budget;

WHEREAS Notice of Supplemental Budget was published on March 31, 2022, in the East Oregonian, which included the proposed supplement budget and notice of this meeting.

NOW THEREFORE, the Board of Commissioners orders:

1. That the supplemental CARE Program Fund is adopted.
2. That Local Revenue, State Revenue, Personnel Services, and Materials and Services, are adjusted as follows:

| | Original Approp | Amount of Inc/Dec | Revised Approp |
|-------------------------------|--------------------|----------------------|-------------------|
| <i>Resources</i> | | | |
| Local Revenue | | | |
| GHCF Wilcox Family Fund Grant | -0- | 2,000 | 2,000 |
| ODE Prevention Grant | -0- | 15,000 | 15,000 |
| Donations | -0- | 5,000 | 5,000 |
| State Revenue | | | |
| MAC Grant | 100,000 | 14,980 | 114,980 |
| <i>Requirements</i> | | | |
| Personnel Services | | | |
| Salaries - Full Time | 284,407 | 15,000 | 299,407 |

| | | | |
|---------------------------------|-------|-------|-------|
| Materials and Services | | | |
| Office Supplies | 300 | 700 | 1,000 |
| Fuel & Oil | 5,000 | 2,000 | 7,000 |
| Vehicle Maintenance & Supplies | 2,000 | 1,000 | 3,000 |
| Non Capital Equipment Computer | 1,200 | 3,800 | 5,000 |
| Professional Services - Medical | -0- | 200 | 200 |
| Telephone | 4,000 | 2,000 | 6,000 |
| Rent Facility | -0- | 2,000 | 2,000 |
| COVID-19 Expenses | -0- | 5,000 | 5,000 |
| GHCF Wilcox Family Fund Grant | -0- | 5,280 | 5,280 |

DATED this 6th day of April, 2022.

UMATILLA COUNTY BOARD OF COMMISSIONERS

John M. Shafer, Chair

Daniel N. Dorran, Commissioner

George L. Murdock, Commissioner

ATTEST:
OFFICE OF COUNTY RECORDS

Records Officer

THE BOARD OF COMMISSIONERS OF UMATILLA COUNTY

STATE OF OREGON

In the matter of Approving a Supplemental)
 Budget Pursuant to ORS 294.471 for) Order No. Budget2022-52
 the Fiscal Year Ending June 30, 2022 for)
 Program 9040 - Facilities Reserve)

WHEREAS, on June 2, 2021, the Board of Commissioners adopted a budget and made appropriations for the fiscal year from July 1, 2021 to June 30, 2022;

WHEREAS the Facilities Reserve Fund requires a change in resources and requirements to appropriate funding not known at the time of the adoption of the budget;

WHEREAS Notice of Supplemental Budget was published on March 31, 2022, in the East Oregonian, which included the proposed supplement budget and notice of this meeting.

NOW THEREFORE, the Board of Commissioners orders:

1. That the supplemental Facilities Reserve Fund is adopted.
2. That Beginning Cash Balance, State Revenue, Capital Outlay, and Contingency, are adjusted as follows:

| | Original Approp | Amount of Inc/Dec | Revised Approp |
|------------------------|--------------------|----------------------|-------------------|
| <i>Resources</i> | | | |
| Beginning Cash Balance | 400,000 | 400,000 | 800,000 |
| State Revenue | | | |
| State Grants | -0- | 1,800,000 | 1,800,000 |
| <i>Requirements</i> | | | |
| Capital Outlay | | | |
| Buildings-Improvements | 500,000 | 3,200,000 | 3,700,000 |
| Contingency | 1,400,000 | (1,000,000) | 400,000 |