

**MINUTES**  
**UMATILLA COUNTY BOARD OF COMMISSIONERS**  
Meeting of November 8, 2023  
9:00 a.m., Room 130, Umatilla County Courthouse  
Pendleton, Oregon

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**Commissioners Present:** Chair Dan Dorrان, Vice-Chair John Shafer, and Commissioner Timmons  
**County Counsel** Doug Olsen

**Guests Present:** Paul Wolverton, Umatilla County Criminal Captain; Scott Stanton, UCFD #1 Fire Chief; Dave Hansen, UCFD #1 Consultant; Tom Fellow, Umatilla County Public Works Director; Jim Littlefield, Umatilla County Undersheriff; Kenny Franks, Umatilla County Jail Captain; Dustin Erickson, Umatilla County Jail Lieutenant; David Krumbein, Umatilla County Surveyor; Bob Waldher, Umatilla County Community Development Director; Alisha Lundgren, Umatilla County Public Health Deputy Director; Kori Hibbard, Umatilla County Public Health Nurse; Megan Davchevski, Umatilla County Planning Manager; Dale Primmer, Umatilla County Community Corrections Director; Josh Roberts, Umatilla County Criminal Lieutenant; Riley Wortman, Umatilla County IT Manager; Kathleen Davidson, Umatilla County DA Office Manager; Dan Lonai, Umatilla County Administrative Services Director

**Video link or Calling in:**

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**CALL TO ORDER:** Chair Dorrان called the meeting to order at 9:00 a.m. He reminded all that the meeting is a public forum and there is a call-in option provided. There is time on the agenda to provide input (or for hearings) to provide comment. The meeting is being video and audio recorded and minutes will be taken. Also, meetings are now live-streaming. Comments will become part of the meeting record and ask that they be three minutes or under. If persons wish to speak before the Board, please identify yourself and state where you live in order to be heard on the record – also note if you are speaking on behalf of others.

**Pledge of Allegiance** was led by Chair Dorrان.

Commissioner Dorrان shared a reminder of Veterans Day on Friday, there are about 3,500 Veterans in Umatilla County and each one of them made a commitment to volunteer to serve our country. Take time to have a conversation with a Veteran or attend a Veterans Day activity.

**Awards/Correspondence/Recognitions.** Commissioner Dorrان gave recognition to Kylee Peck for Dispatcher of the third quarter and will be in the running for Dispatcher of the year and this is her second time receiving this award.

Commissioner Timmons gave recognition for the challenge coin recipient to Kori Hibbard who is a public health nurse for about 4 and half years, she is a home visiting nurse with the Nurse Family Partnership, she has served over 50 clients, with increase outreach efforts there has been more referrals that have come in, always says yes to ever referral, 80% caseload goal and on track for a full case load in December. NFP nurses are in training for FAN, and she volunteered to be a FAN champion, participated in several vaccination clinics. She brings a positive attitude and passion for helping new moms in Umatilla County. Congrats Kori!

Commissioner Timmons gave recognition for the challenge coin recipient of Mike Johnston who is a member of the Public Health Communicable Disease team. He is an example of punctuality and enthusiasm, he is always the first person to volunteer and collaborate with any program, when he sees garbage on the street, he will pick it up and place in the trash can. Recently he has been leading outreach efforts with Salvation Army. He is a respectful, kind, gentle, and professional with the people we serve in the program and is concerned about creating a healthier community every day. Congrats Mike!

Comm Timmons gave recognition for the challenge coin recipient of Mike Stensrud, Umatilla County Public Health Epidemiologist. He is responsible for the CD dashboard available on our website, and created and updates our Domestic Drinking Water mapping. Recently, he volunteered to be “Germy” in the dress up parade for Round Up week, successful connection with the public. His effort that day, which included great physical effort, really demonstrated Mike’s commitment to his work, his department, and his community. Congrats Mike!

Commissioner Shafer gave recognition to Lori Smith for all of her efforts into the groundbreaking ceremony last week for the water project as well as IT department (Riley and Nicholas) as well as the maintenance team.

**Minutes – Commissioner Shafer moved to approve the minutes from the 10/04/2023 and 10/18/2023 Board meetings. Seconded by Commissioner Timmons. Carried, 3-0.**

**Additions to Agenda** – None.

**Public Comments and Recognition of Visitors** – None

### **Business Items**

1. District Annexation - Chair Dorrان opened the public hearing at 9:10 a.m. Presented by Doug Olsen, County Counsel. The County received a petition from the Columbia Development Authority to annex the depot property into the Umatilla County Fire District #1. The fire district board indorsed the petition and is agreeable to the annexation. Since all of the property owners signed the petition, an election is not necessary. The matter is before the Board for a public hearing on the petition, and possible action. Chair Dorrان asked for public comments or questions. Scott Stanton, UCFD #1 Fire Chief spoke in favor of the annexation. Mr. Stanton shared that it is about 5,600 acres and with it being annexed in it helps with fire protection and economic development. They have a station about two and half miles away. They have been providing protection to that area and his board of directors approved of the annexation. Commissioner Sharer spoke on behalf of the Columbia Development Authority as the board representative and they are excited to have this partnership and look forward to working with you in that capacity. There were no other comments. Chair Dorrان closed the public hearing at 9:12 a.m. **Commissioner Shafer moved to adopt Order No. BCC2023-044. Seconded by Commissioner Timmons. Carried, 3-0.**
2. Surveyor Fees Amendment - Chair Dorrان opened the public hearing at 9:13 a.m. Presented by Doug Olsen, County Counsel. The surveyor is seeking to change three surveyor fees for 2024. The proposed changes are before the Board for a first reading and setting a second reading. Chair Dorrان asked for public comments or questions. David Krumbein, Umatilla County Surveyor spoke in favor of the change in surveyor fees. Mr. Krumbein shared that four years ago they made a drastic change to the fees and decided to change it a little bit every two years so that it is not so drastic. Commissioner Dorrان shared that he did a little bit of research and they seem to be very much in line besides the property line adjustments and this still stays the least out of many counties. There were no other comments. Chair Dorrان closed the public hearing at 9:17 a.m.

**Commissioner Shafer moved to set the date for the second reading for December 6, 2023. Seconded by Commissioner Timmons. Carried, 3-0.**

3. Economic Development Grants - Presented by Bob Waldher, Umatilla County Community Development Director. Approval is sought for the funding recommendations for Fall 2023 Community and Economic Development grant requests. The Umatilla County Community and Economic Development Grant Committee met October 23, 2023 to review grant requests. A total of 11 grant requests were received for the fall funding cycle and the committee recommends the Board of Commissioners approve funding for the nine grants shown on the list attached to the pinkie. **Commissioner Timmons moved to approve funding recommendation for Fall 2023 Community and Economic Development Grant Request for a total of \$104,000. Seconded by Commissioner Shafer. Carried, 3-0.**
4. Project Comment Letter - Presented by Megan Davchevski, Umatilla County Planning Manager. Umatilla Electric Cooperative proposes a 230 kV transmission line to connect UEC's Highway 730 Switchyard (Morrow County) and Ordinance Switchyard (Umatilla County) to increase its system's reliability. The portion within Umatilla County is primarily located on lands owned by the Columbia Development Authority. Umatilla County Community Development Department, as a reviewing agency, has conducted a review of the submitted Notice of Intent and has prepared a draft comment letter to be sent on behalf of the Umatilla County Board of Commissioners. The letter is before the Board for review and approval. **Commissioner Shafer moved to approve comment letter to be sent to Oregon EFSC. Seconded by Commissioner Timmons. Carried, 3-0.**
5. Public Works Purchase - Presented by Tom Fellows, Umatilla County Public Works Director. The Public Works Department is requesting authority to purchase a John Deere 672G 6WD motor grader from Pape Machinery. The price is based on the Sourcewell purchase contract. Purchase price of the new motor grader to Umatilla County will be \$462,008.00 with a guaranteed buy back price at 5 years or 5000 hours of \$287,488. This purchase is a budgeted purchase and is part of our annual equipment replacement list. The delivery time of this machine will be January or February, 2024. **Commissioner Shafer moved to approve purchase of grader as outlined. Seconded by Commissioner Timmons. Carried, 3-0.**
6. City of Umatilla Roads - Presented by Doug Olsen, County Counsel. Approval is sought to for agreement with the City of Umatilla regarding roads within the City. The City of Umatilla has approached the County regarding jurisdictions over roads within the City limits. Previously the County has proposed action to transfer jurisdiction. Before the Board is a proposed agreement with the City, to accept transfer of most County Roads within the City limits, along with some Public Roads. To assist the City in assuming jurisdiction and making needed improvements to the roads, the County would propose making a payment to the City of \$200,000. The board took action on this back in 2019 and the city is just now taking up the county on this offer. Commissioner Dorran shared that they have had a lot of discussion on this item. **Commissioner Dorran moved to approve agreement with the City of Umatilla regarding roads within the City. Seconded by Commissioner Shafer. Carried, 3-0.**
7. Elections Payable - Presented by Dan Lonai, Umatilla County Administrative Services Director. Approval is sought for the payable to the Secretary of State in the amount of \$8,336 for OCVR

maintenance. This payable is for the Oregon Centralized Voter Registration System's maintenance for the current year. The maintenance of the statewide system is split among the state and all 36 counties. Umatilla County's share is \$8,336, which is over \$5,000, and requires Commissioner approval. This yearly routine expense for voter registration, has been budgeted. Commissioner Dorran asked if the new system was being implemented by us or the state? Mr. Lonai shared that is being implemented by the state because of the centralized system. Commissioner Dorran asked if this amount is based off of voting population? Mr. Lonai shared that we have increased more than other counties and yes, it is based on the registration population. **Commissioner Timmons moved to approve the payable to the Secretary of State in the amount of \$8,336 for OCVR maintenance. Seconded by Commissioner Shafer. Carried, 3-0.**

8. Sheriff's Office Purchase - Presented by Riley Wortman, Umatilla County IT Manager. Approval is sought to purchase a new fingerprint machine for \$18,793.85. The current jail fingerprint machine is out of date. The state pushed out an update to their VPN software. Our current machine will not update or communicate with the new system. We have tried to get quotes from different companies, but the only one to respond was DataWorks. The machine we need to procure is the Second Priority. This machine does fingertips and palm prints, both required for the Criminal prints. The price with a 12-month warranty comes to \$18,793.85. This is the same one we have for the security machine and civil as well. Commissioner Timmons shared that she did a little bit of research and there really isn't anything cheaper. Riley shared that the last machine that they bought was \$25,000. Commissioner Dorran asked about the warranty and shared that is pretty vague and what is the yearly expense and the price for the software updates? These have a pretty long lifespan right? Riley shared that he didn't have that information in front of him but could get that, the last one purchased was seven years ago, as long as they are up to date and can connect to the state system they are up and running. **Commissioner Shafer moved to approve purchase as outlined. Seconded by Commissioner Timmons. Carried, 3-0.**
9. Sheriff's Office Vehicle - Presented by Jim Littlefield, Umatilla County Undersheriff. The Sheriff's Office has a surplus vehicle that the City of Pilot Rock has requested to purchase. The vehicle is a 2019 Ford Explorer Interceptor with a little over 77,000 miles. A value for the vehicle has been determined through the lease company at \$22,000. The potential sale is before the Board for approval. Undersheriff Littlefield spoke with Chief Caldera and their city council has already approved the purchase. Commissioner Dorran asked if the other cities have the same opportunities? Undersheriff said yes. **Commissioner Shafer moved to approve sale of a vehicle to the City of Pilot Rock for \$22,000 and authorized Chair to sign agreement. Seconded by Commissioner Timmons. Carried, 3-0.**
10. Sheriff's Office Vehicle Lease - Presented by Josh Roberts, Umatilla County Criminal Lieutenant. Approval is sought for vehicle and equipment, purchased through a lease with BanCorp. The total cost of all vehicles will be \$177,394.79 annually for the next four years. UCSO requests the following vehicles pursuant to the fleet management program; 3 fully equipped Dodge Durango Pursuit vehicles and equipment for patrol, costing \$64,832.13 per year, for 4 years; 1 Ford F350SD XL pickup and equipment costing \$21,052.13 per year for 4 years. This vehicle will replace the aging rope truck in SAR; 2 Jeep Grand Cherokees and equipment for detectives, costing \$35,344.00 per year for 4 years; 1 Jeep Grand Cherokee and equipment for the criminal division Captain, costing \$16,123.23 per year for 4 years; 1 Ram 1500 Tradesman and equipment for Marine/ATV/Patrol, costing \$21,673.62 per year for 4 years; 1 GMC Sierra Pickup and equipment

costing \$18,369.68 per year for 4 years, and assigned to the Sheriff. The Ford 350 is a specialty vehicle and is specifically a rope truck and the current one is over 20 years old. The current Durangos will go to the transport division that goes all around the state. This is the first year in the lease program where we are fully implemented on the rotation program. A total of \$129,087.66 in payments will stop this year due to the rotation and the difference is about \$48,000. This program helps to not impact the budget as drastic. The partnership with BanCorp is very important and it gives us buying power. BanCorp has a relationship with auction companies and sellers and they decommission the vehicles for us and we can take our equipment out of there. Commissioner Shafer asked how many many vehicles they are getting rid of this year? Lieutenant Roberts shared that they earmarked for 10 vehicles to roll out and not necessarily all at once because of receiving the new shipments. Commissioner Timmons asked if there are lease fees on this and for \$68,000? Lieutenant Roberts shared that there is and that number is based on a amortized schedule and has to do with the purchase price and what is attached to the lease, roughly 5.3%, previously the one vehicle was about \$75 a month and the new proposed one is \$75-\$150 per month depending on the cost of the vehicle. Commissioner Timmons asked if BanCorp is the only company that you can work with? Lieutenant Roberts shared that it is not and they have done research and believe they are the best fit for them in and they did look at Enterprise but they do not sell upfit vehicles, requiring them to remove the equipment and makes harder to sell. Enterprise charges a monthly fee to pay out for the life of the possession of the vehicle compared to BanCorp where in four years we will own that vehicle outright. Commissioner Dorrnan asked if they went out for bid? Lieutenant Roberts shared that they did not because the program was based off a government contract. Commissioner Dorrnan asked what was the total number of road vehicles? Lieutenant Roberts shared there is a rough count of 25. Commissioner Dorrnan asked if they have received all of the vehicles from the 2022-2023 orders? Lieutenant Roberts shared that we have received all of the 2022-2023 and receiving the last vehicle from the 2021 order here in the next week. Commissioner Timmons shared that she thinks it is important that they have safe vehicles but think that they need to go back to BanCorp and ask them to look at the \$68,000 in fees, wrong to ask the taxpayer to pay that. **Commissioner Shafer moved to approve vehicle and equipment purchased through a lease with BanCorp. The total cost of all vehicles will be \$177,394.79 annually for the next four years. Seconded by Commissioner Dorrnan. Carried, 2-1 (Commissioner Timmons in opposition).**

11. Community Corrections Payable - Presented by Dale Primmer, Umatilla County Community Corrections Director. Approval is sought for a payable to St. Anthony Hospital in the amount of \$15,579.92. Approval is sought for payment for medical services for a Community Corrections client housed at the jail. The payable is before the Board due to the amount. The department has a contract with the Sheriff for sanctioned beds and a fairly low daily rate and under the agreement t if there is a medical expense that is incurred Community Corrections pays that cost. **Commissioner Timmons moved to approve the payable to St. Anthony Hospital in the amount of \$15,579.92. Seconded by Commissioner Shafer. Carried, 3-0.**
12. Maintenance Request for Proposals - Presented by Dan Lonai, Umatilla County Administrative Services Director . Approval is sought for the issuance of request for proposals for painting of justice center exterior. Approval is also sought for the issuance of request for proposals for painting of juvenile facility exterior. The Maintenance Division is seeking to have a request for proposals issued for the painting of two county facilities. The exteriors of the justice center and juvenile facility are in need of painting. Commissioner Dorrnan asked if this was on the maintenance list?

Mr. Lonai shared that it was. **Commissioner Shafer moved to authorize issuance of request for proposals for painting of justice center exterior. Seconded by Commissioner Timmons. Carried, 3-0. Commissioner Shafer moved to authorize issuance of request for proposals for painting of juvenile facility exterior. Seconded by Commissioner Timmons. Carried, 3-0.**

13. Maintenance Payable - Electrical - Presented by Dan Lonai, Umatilla County Administrative Services Director. Approval is sought for payable to Double S Electric Inc. in the amount of \$7,622.19 for new lighting at the Stafford Hansell Government Center. The services are part of the remodel for the new DA offices. The payable is before the Board for approval due to the amount. Commissioner Dorran asked if this went out to bid? Mr. Lonai shared that Mark Tanner is managing the project and can't tell you if multiple quotes have been received but the work has been done. **Commissioner Timmons moved to approve payable as outlined. Seconded by Commissioner Shafer. Carried, 3-0.**
14. Maintenance Payable - Flooring Installation - Presented by Dan Lonai, Umatilla County Administrative Services Director. Approval is sought for payment to John's Custom Flooring for installation of flooring at the Stafford Hansell Government Center, including payable in the amount of \$4,000. The services are part of the remodel for the new DA offices. The total cost for the flooring installation is approximately \$8,000. The payable for partial payment is also before the Board for approval. **Commissioner Shafer moved to approve payment for the flooring, including the payable in the amount of \$4,000. Seconded by Commissioner Timmons. Carried, 3-0.**
15. Maintenance Payable - Flooring - Presented by Dan Lonai, Umatilla County Administrative Services Director. Approval is sought for payable to Pendleton Floors, Inc. for flooring at the Stafford Hansell Government Center in the amount of \$15,356.20. The materials are part of the remodel for the new DA offices. The total cost for the flooring is \$15,356.20. Installation is separate. The payable is before the Board due to the amount. Commissioner Shafer what kind of flooring this is? Mr. Lonai believed it was carpet. Commissioner Dorran shared that before we do these type of projects he would like Mr. Tanner to bring these request to the Commissioners before we spend the money and also so we can ask questions. **Commissioner Dorran moved to approve payable as outlined. Seconded by Commissioner Timmons. Carried, 3-0.**
16. Administrative Services Policy - Presented by Dan Lonai, Umatilla County Administrative Services Director. Adoption is sought for Administrative Services Policy No. AS-13.0. IT is requesting the approval and the adoption of Multi Factor Authentication MFA Policy. A policy needs to be in place before MFA devices can be issued to staff. Commissioner Shafer asked if there will be a replacement cost for the hardware devices? Mr. Lonai shared that there is and it is \$100. Commissioner Shafer wants to make sure that an employee is not going to get charged if it just stops working. Mr. Lonai shared that they are about \$85 each due to being able to meet the requirements for all the departments in the County. Commissioner Shafer shared that he appreciates the added security. **Commissioner Timmons moved to adopt Administrative Services Policy No. AS-13.0. Seconded by Commissioner Shafer. Carried, 3-0.**

17. District Attorney Position - Presented by Kathleen Davidson, Umatilla County District Attorney Office Manager. Approval is sought for double-fill of the Hermiston Lead Legal Secretary position for a total of two months, effective December 1, 2023. Authorization is sought to double-fill the Hermiston Lead Legal Secretary position for training purposes beginning December 1, 2023. The employee is retiring effective February 1, 2024. There are adequate funds in the personnel services line item to cover this request. The Lead Legal Secretary position is at Range 18. The Lead Legal Secretary position ensures that the office runs efficiently and smoothly. They help ease the prosecutors' workload by providing general administrative support, including but not limited to assistance with major cases, offering managerial assistance to office staff, and helping in the everyday operations of the office. Commissioner Timmons shared that she has done that kind of work and nothing but respect for the team. **Commissioner Shafer moved to approve double-fill of the Hermiston Lead Legal Secretary position for a total of two months, effective December 1, 2023. Seconded by Commissioner Timmons. Carried, 3-0.**
18. Vehicle Purchase - Presented by Chair Dorrان. Approval is sought for purchase of Chevrolet Equinox EV in an amount not to exceed \$45,000 for the Commissioners through the fleet management program. The estimate cost for a Chevrolet Equinox EV is approximately \$45,000. This will be paid from an energy grant that we have received for \$77,000. Commissioner Shafer shared that is not general fund dollars and asked what happens to the rest of that grant money? Commissioner Dorrان shared that they have not identified it yet. Commissioner Timmons shared that she has done a lot of research and that these grants are federal subsidies and they are subsidized more than even solar and power. The carbon footprint is an issue. Commissioner Dorrان shared that the batteries are made in Detroit and that electric vehicles are the worst marketed product in the world, we just authorized \$177,000 for the vehicles and no one asked what powers them, electric vehicles cost less than 30 cents to operate per mile and most efficient gas vehicles it would be over 51 cents per mile, nothing to do with carbon footprint or climate change but has to do with what is the most efficient car out there. This will save the county over 20 cents a mile. Commissioner Timmons shared that the maintenance on these electric vehicles, they are front loading the maintenance cost on the vehicles. Commissioner Dorrان shared that the county will have this vehicle for about 90,000 miles. Commissioner Timmons shared that on the batteries it goes about 300 miles and when you get two years into it you are not going to be as efficient, think electric cars are still a novelty. Commissioner Shafer shared that he appreciates it is grant funded and not general fund dollars, the money is going to go somewhere and this is a good test to see this could be an option for the general fleet with no cost to the general fund dollars. **Commissioner Shafer moved to approve purchase of Chevrolet Equinox EV in an amount not to exceed \$45,000. Seconded by Commissioner Dorrان. Carried, 2-1 (Commissioner Timmons in opposition).**
19. Measure 110- Presented by Chair Dorrان. A number of counties in Oregon have reviewed, considered the impacts of Measure 110, and have recommended repeal of some or all of Measure 110. A similar proposed resolution is before the Board for review and consideration. Commissioner Shafer shared that he has seen some pretty bad bills being passed but nothing as bad as this one and it is atrocious, fully expect to see something to change in legislation in the short session if not than the voters are going to take a shot at it. Commissioner Timmons shared that there needs to be some serious changes made with this legislation. **Commissioner Dorrان moved to adopt Order No. BCC2023-045. Seconded by Commissioner Shafer. Carried, 3-0.**

20. Post-Retirement Employment - Presented by Doug Olsen, County Counsel. Approval is sought to approve continuing employment of PERS retirees as Temporary Special Employees under the restriction of Personnel Policy 4.7 with benefits and salary consistent with current position for 2024. Seven post-retirement employees are requesting to continue to be employed as Temporary Special Employees through December 31, 2024. The individuals would continue to be employed in current positions. Written request to continue employment has been obtained from the employee and where applicable, manager approval of the request has also been provided. **Commissioner Shafer moved to approve employment of PERS retirees as Temporary Special Employees under the restrictions of Personnel Policy 4.7 with benefits and salary consistent with current position for 2024. Seconded by Commissioner Timmons. Carried, 3-0.**
21. Budget Transfers - Presented by Robert Pahl, Chief Financial Officer. There are ten budget transfers orders before the Board for consideration. Budget Order number 2024-03 (General County Program) requires an increase in Transfers Out of \$319,654 and decrease in Contingency of \$319,654. Budget Order number 2024-04 (SO Jail Division Program) requires an increase in Personnel Services of \$428,117 and decrease in Contingency of \$428,117. Budget Order number of 2024-05 (SO Administrative Division Program) requires an increase in Personnel Services of \$61,109 and a decrease in Contingency of \$61,109. Budget Order number of 2024-06 (SO Criminal Division Program) requires an increase in Personnel Services of \$422,819 and a decrease in Contingency of \$422,819. Budget Order number of 2024-08 (General County Program) requires an increase in Transfer Out of \$637 and a decrease in Contingency of \$637. Budget Order number of 2024-09 (Board of Commissioners Program) requires an increase in Materials & Services of \$200,000 and a decrease in Contingency of \$200,000. Budget Order number of 2024-16 (Local Improvement Distribution Program) requires an increase in Transfers Out of \$420,000 and a decrease in Contingency of \$420,000. Budget Order number of 2024-20 (General County Program) requires an increase in Transfers Out of \$35,000 and a decrease in Contingency of \$35,000. Budget Order number of 2024-20 (County Fair Program) requires an increase in Capital Outlay of \$20,000 and a decrease in Contingency of \$20,000. Budget Order number of 2024-22 (BMIP Sheriff Program) requires an increase in Materials & Services of \$2,500 and a decrease in Contingency of \$2,500.

**Commissioner Shafer moved to adopt Budget Order No. 2024-03 (Program 90010 – General County Program). Seconded by Commissioner Timmons. Carried, 3-0.**

**Commissioner Shafer moved to adopt Budget Order No. 2024-04 (Program 15400 – SO Jail Division Program). Seconded by Commissioner Timmons. Carried, 3-0.**

**Commissioner Shafer moved to adopt Budget Order No. 2024-05 (Program 15590 –SO Administrative Division Program). Seconded by Commissioner Timmons. Carried, 3-0.**

**Commissioner Shafer moved to adopt Budget Order No. 2024-06 (Program 15600 – SO Criminal Division Program). Seconded by Commissioner Timmons. Carried, 3-0.**

**Commissioner Shafer moved to adopt Budget Order No. 2024-08 (Program 90100 – General County Program). Seconded by Commissioner Timmons. Carried, 3-0.**

**Commissioner Shafer moved to adopt Budget Order No. 2024-09 (Program 10040 –Board of Commissioners Program). Seconded by Commissioner Timmons. Carried, 3-0.**

**Commissioner Shafer moved to adopt Budget Order No. 2024-16 (Program 16500 –Local Improvement Distribution Program). Seconded by Commissioner Timmons. Carried, 3-0.**

**Commissioner Shafer moved to adopt Budget Order No. 2024-20 (Program 90010 –General County Program). Seconded by Commissioner Timmons. Carried, 3-0.**

**Commissioner Shafer moved to adopt Budget Order No. 2024-21 (Program 40420 – Fair Program). Seconded by Commissioner Timmons. Carried, 3-0.**

**Commissioner Timmons moved to adopt Budget Order No. 2024-22 (Program 90560 –BMIP Sheriff Program). Seconded by Commissioner Shafer. Carried, 3-0.**

22. Board Payable - Administrative Fee - Presented by Doug Olsen, County Counsel. Approval is sought for the payment of Administrative Fees to the Corp of Engineers for the processing of the easement for the Central Pipeline project. The fee is based on the amount of time incurred by the agency in the review and processing of the application for the easement. The payable is before the Board for approval due to the amount. This will not be general fund dollars and will be reimbursed by the funding sources of the project. **Commissioner Shafer moved to approve payment to US Army Corps of Engineers for the administrative fee in the amount of \$73,500 and authorize the signing of the administrative fee agreement. Seconded by Commissioner Dorrان. Carried, 3-0.**

Commissioner Reports:

Commissioner Shafer: None

Commissioner Dorrان: None

Commissioner Timmons: None

Meeting adjourned by Chair Dorrان at 10:29 a.m.

*Lori Smith*

Executive Secretary – Board of Commissioners