

AGENDA ITEM FOR ADMINISTRATIVE MEETING ( ) Discussion only  
( X ) Action

FROM (DEPT/ DIVISION): County Counsel

SUBJECT: Justice Center Controls

<p>Background: The County issued a request for proposals for the purchase and installation of the replacement of the network building controller at the Justice Center. One proposal was received.</p> <p>HMS Commercial Service – \$304,029</p> <p>The recommendation is to cancel the request for proposals and reissue.</p>	<p>Requested Action: Cancel request for proposals for the replacement of the network controls at the Justice Center and authorize the request to be reissued</p>
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ATTACHMENTS: Proposal

\*\*\*\*\*For Internal Use Only\*\*\*\*\*

Checkoffs:

- ( ) Dept. Heard (copy)
- ( ) Budget (copy)
- ( ) Fiscal
- ( X ) Legal (copy)
- ( ) (Other - List:)

To be notified of Meeting:  
Mark Tanner

Needed at Meeting:

Scheduled for meeting on: March 6, 2024

Action taken:

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Follow-up:

**BID SHEET**

BID for: Umatilla County Jail DDC Controls Upgrade

Purchase price \$ 304,029.00

Bidder certified delivery will be completed within 360 calendar days after date of notice of award.

Bidder HMS Commercial Service, Inc.

Address 4103 SE International Way, Suite 300 Milwaukie, OR 97222

By (Print) Dwight Tolmie

By (Signed) 

## HVAC SERVICE & CONTROLS

Attention: Mark Tanner  
Reference: Umatilla County Jail  
Subject: DDC Controls (Heat Pumps)

Proposal #	DT03042024
Date	2/29/2024

We are pleased to submit to you our proposal for your consideration regarding the above-referenced project and subject matter. HMS Commercial Service will install DDC Controls per Site Visit. All work to be performed under normal working hours.

**Scope: communication network cabling**

- Provide and install new Cat 6 Communication network cabling to 77 Heat Pump Stat locations.

**Scope: Controls for Water Source Heat Pumps (total 77)**

- Provide BAC-net communicating thermostat for each unit.
- Provide Labor to run new BAC-net communication cabling to new heat pumps being installed.
- Provide labor and material to install and program control components.
- Provide labor to complete functional testing.
- Provide graphics of new controls being installed **and brought to existing BMS frontend.**

**Scope: Training**

- Provide labor to provide on-site training.

**Exclusions:**

- Cutting, Patching, Painting
- Conduit – other than required by code
- Demolition – Other than noted in proposal
- Startup of Mechanical Equipment
- Power or line voltage wiring
- Fire/Smoke or Smoke Damper Providing/Install
- Hazardous Materials Handling
- Provision of Thermometers and/or Gages
- Providing/Installation of VFDs
- Providing/Installation of AFMS
- Bonding (Bid and/or Performance)
- Special Insurance Requirements
- Premium Labor (After Hours, Weekend)
- Installation of wells
- Pipe and Duct Insulation
- Installation of Control Valves
- Providing/Installing Occupancy Sensors
- Integration of Lighting/Lighting Controls
- Programming/Commissioning/Installation/Sequence of Operations of all OEM/Factory Provided Controls

If you have any questions, please feel free to call.

Respectfully,  
Dwight Tolmie  
Controls Sales  
[dwightt@hmsinc.us](mailto:dwightt@hmsinc.us)  
Office: (503) 220-0394  
Cell: (503) 516-4020

PO# or signature \_\_\_\_\_

## HVAC SERVICE & CONTROLS

Attention: Mark Tanner  
Reference: Umatilla County Jail  
Subject: DDC Controls

Proposal #	DT03032024
Date	2/29/2024

We are pleased to submit to you our proposal for your consideration regarding the above-referenced project and subject matter. HMS Commercial Service will install DDC Controls per Site Visit. All work to be performed under normal working hours.

### Scope: Controls for 1 N4 Network Building Controller

- > Provide a Distech Niagara 4 Jace 8 Network Building Controller
- > Provide appropriate modules and power supply and cabinet to house controls.
- > Provide labor and material to install components.
- > Provide CAD drawing of the controls being installed with sequence of operation.

### Scope: Controls for Main Mechanical System

- > Provide BAC-net controls to replace existing outdated controls.
- > Provide Building connected controller and extension modules (reusing existing field devices)
- > Provide Labor to rebuild existing panel with new controllers.
- > Provide labor and material to install and program control components.
- > Provide labor to complete functional testing.
- > Provide graphics of new controls being installed and brought to existing BMS frontend.

### Scope: Training

- > Provide labor to provide on-site training.

### **Exclusions:**

- Cutting, Patching, Painting
- Conduit – other than required by code
- Demolition – Other than noted in proposal
- Startup of Mechanical Equipment
- Power or line voltage wiring
- Fire/Smoke or Smoke Damper Providing/Install
- Hazardous Materials Handling
- Provision of Thermometers and/or Gages
- Air and Water Balance (TAB)
- Providing/Installation of VFDs
- Providing/Installation of AFMS
- Bonding (Bid and/or Performance)
- Special Insurance Requirements
- Premium Labor (After Hours, Weekend)
- Installation of wells
- Pipe and Duct Insulation
- Installation of Control Valves
- Providing/Installing Occupancy Sensors
- Integration of Lighting/Lighting Controls
- Programming/Commissioning/Installation/Sequence of Operations of all OEM/Factory Provided Controls

If you have any questions, please feel free to call.

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